



Request for Records pursuant to Indiana Access to Public Records Act  
(I.C. 5-14-3-1, et seq., as amended)

I, \_\_\_\_\_, hereby request that the  
Town of LaGrange, Indiana (the "Town") make the following records available for inspection  
and copying:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**[IF YOU NEED ADDITIONAL SPACE, ATTACH REQUEST AS AN EXHIBIT HERETO]**

Please provide a response to this request by the following:

- Telephone# \_\_\_\_\_  Fax # \_\_\_\_\_
- Mailing or Email address: \_\_\_\_\_
- Other \_\_\_\_\_

I hereby acknowledge responsibility for the payment to the Town of all reasonable charges  
incurred by the Town to make such information available for inspection and copying:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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**FOR INTERNAL USE ONLY**

Received by the \_\_\_\_\_ Department on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ \_\_,

By: \_\_\_\_\_

Sent to legal counsel for response? Yes \_\_\_\_\_ No \_\_\_\_\_

Documents produced or made available? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, documents made available on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ \_\_

If no, reason(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_