



Meeting Minutes – May 6, 2013

The regular meeting of the LaGrange Town Council met at 7:00 pm, at the LaGrange Town Hall.

Council Members Present: Mark Eagleson, Bruce Eagleson, Ray Hoover, Juan Arroyo, Greg Kenner
Council Members Absent:

Also present: Laurie Miller, Clerk Treasurer & Bill Eberhard, Attorney

Council Member G. Kenner made a motion to open the regular meeting with flexibility, Member J. Arroyo seconded the motion. Motion carried.

Council Member Arroyo made a motion to approve minutes from the April 15, 2013 meeting. Member B. Eagleson seconded the motion. Motion carried.

WASTEWATER: Land Application is complete. Member Ray Hoover came to observe the process. Illegal connections of sump pumps and downspouts to sewer lines were discussed. The extra water into the plant is an indication of a bigger problem that originally thought. The Council discussed implementing a fine for these connections. Member Kenner made a motion for the attorney to look into an amendment to the sewer use ordinance to address the issue. Member B. Eagleson seconded the motion. Motion carried.

Water:

- Lakeland Middle School leak has been repaired.
- Parkview Hospital is working on installing a water only service on the south end of the property.
- Utility Services will begin rehab work to the North Tower this week.
- Discussed the reimbursement agreement for East Michigan Street extended.

Member Hoover made a motion to terminate the agreement that is now more than 10 years old. Member Arroyo seconded the motion. Motion carried.

- Met with the hydrant committee, they made progress on an improvement plan, reports and explaining the water system.
- IDEM is putting on a workshop in June at the Lutheran Church for DBPR Phase II
- Replaced a 6" valve at the plant to make back washing easier.

FIRE: Demonstrated a new blood pressure kit, pulsoc and cutter tool. The new tool can be reshaped and sharpened. Reported that FDIC went well, they looked at several items that the department is interested in, including a Multi-Gas meter, LP Gas fire boxes, equipment to aid in 'hunting' type accidents. Discussed training for driving emergency vehicles. It was mentioned that IPEP will do simulating training for free.

The department is working on SOP's for safety issues.

POLICE : Reported on the benefit for the Stewart family. Approximate \$9,000.00 was raised.

PUBLIC WORKS (STREET, CEMETERY, PARK):

Cemetery: Requested that part time employee, Adam Bollinger be considered for full time status along with an additional part time employee for grounds keeping. The Council discussed the situation and stated that the part time person could work 16 hours per week, and Bollinger would be put on full time status, with the stipulation being he would apply for a CDL license within 6 months. Member Kenner made a

motion to approve as stated above, Member Hoover seconded the motion. Motion carried.

Park: Presented quotes for repairs to railing and steps at the town park. The lowest quote was from M&M Foundations, and they would have the work done within 30 days. Member B. Eagleson made a motion to approve the work, Member Arroyo seconded the motion. Motion carried.

A1 Construction can fix the park pavilion cement pads by 'lifting' and filling in underneath them to make them level where they are cracking for \$3175.00. Member Eagleson made a motion to do the work, Member Hoover seconded the motion.

Vandalism at the park and different options to prevent it were discussed.

Street Dept: Presented a plan to chip and seal designated streets in Town at a cost of about 27,000.00. After discussing the plan, the council asked Weir to bring in quotes for other options. Weir also suggested crack filling at a cost of \$7500.00.

Spring Clean up went well. Weir reported that he has passed his CDL testing. Discussed the furniture items left at the street on Michigan Street.

CLERK: Presented a permit authorization for Tim Speicher to add a 2nd story addition to his garage on Canal Street. Member B. Eagleson made a motion to approve the request, Member Kenner seconded the motion.

Presented a request to close Michigan and Spring Streets for the annual Courthouse Classic Road Race on June 15th. Member Hoover made a motion to approve the closing, Member Kenner seconded the motion. Motion carried.

Discussed the Annual SBOA Clerk's conference in June in Ft Wayne, and IACT training on May 29 & 30 in Indianapolis. Member Hoover made a motion for the clerk to attend both seminars. Member Kenner seconded the motion. Motion carried.

Discussed the drainage issue at the Town Hall. Keith Neff offered to help with solving the problem, he will get with John Leu and the Street Dept to see what needs to be done.

ATTORNEY: Working on establishing a Town Court, sewer codification and TIF issues.

OPEN DISCUSSION: Discussed employee questions regarding the new employee handbook.

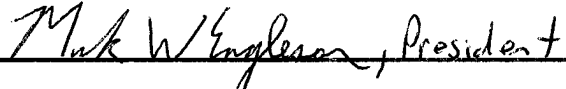
1. What gifts are acceptable? - \$25.00 limit on a meal, gifts from vendors should not be accepted except for door prizes at meetings.
2. Hugging? - Avoid it in most situations
3. Hours for Salaried employees? - 40 hours per week minimum
4. Policy on Breaks? - 15 minute for every 4 hours worked is standard for most companies.
5. How long for lunch? - Most employees take a ½ hour for lunch. If you take an hour, adjust the work day so that it reflects 8 hours of work per shift. (or their regular shift requirement)

Member Hoover asked the council to consider making changes to the requirements for a fire chief. Currently the chief must be chosen from the fire department roster. If in the future a full time chief is needed, he would like that to be changed so applicants from outside the department can be considered. The council discussed the issue and tabled it for the time being.

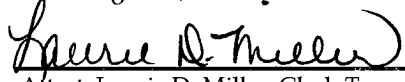
ALLOWANCE OF CLAIMS: Member Eagleson made a motion to approve claims, Member Arroyo seconded the motion. Motion carried.

ADJOURN: Member Eagleson made a motion to adjourn the meeting. Member Hoover seconded the motion. Motion carried.

The next meeting will be May 20, 2013 at 7:00 pm.

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Mark Eagleson, Town Council President

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Attest: Laurie D. Miller, Clerk-Treasurer

