



### Meeting Minutes - August 5, 2013

The regular meeting of the LaGrange Town Council met at 7:00 pm, at the LaGrange Town Hall.

**Council Members Present:** Mark Eagleson, Bruce Eagleson, Ray Hoover, Juan Arroyo

**Council Members Absent:** Greg Kenner

**Also present:** Laurie Miller, Clerk Treasurer & Bill Eberhard, Attorney

Council Member R. Hoover made a motion to open the regular meeting with flexibility, Member B. Eagleson seconded the motion. Motion carried.

Council Member Eagleson made a motion to approve minutes from the **July 15, 2013** meeting. Member J. Arroyo seconded the motion. Motion carried.

Jason Boggs, Code Enforcement officer, reported that he has taken a position with the LaGrange Co. Building Dept. The county has not decided what they will do about filling his former position.

**WASTEWATER** New pump at Townline/Cvs is up and running.

**Water:** Viking Fire will be in town to look at options for the Medical Park's issue with fire alarms going off when we are servicing hydrants.

Will be attending "AWWA Boot Camp" with Phil Elliott at a cost of \$50.00 each. Member Hoover made a motion to approve attendance, Member Arroyo seconded the motion. Motion carried.

Has been working with Dean Weir on solutions for storm water run off issues in various places in town. They will also be meeting with Bill Mains to discuss more options.

**FIRE:** No report

**POLICE:** No Report

#### **PUBLIC WORKS (STREET, CEMETERY, PARK):**

**Park:** No Report

**Streets:** A Topeka area resident has inquired about purchasing leaves from the town in the fall. The Council asked PWD Weir to get more information and report back at the next meeting. They would like to know how much he is willing to pay and where he wants the leaves taken.

The Dept of Family and Children has asked about additional Handicap parking in the lot behind their offices. It was suggested that we review our ADA plan and see if this issue has been addressed.

Asked about a cell phone allowance for Bill Oakley and Ron Bills. The Clerk is to contact the County Auditor and ask what type of allowance is given to county employees. The council will discuss the matter at the next meeting.

Discussed street improvement options and changes to the original plan. Also discussed the st. dept employees learning how to do Paser Training, rate the streets.

Member Hoover made a motion to send Weir to Paser Training the next time it is available. Member Eagleson seconded the motion. Motion carried. Hoover also made a motion for Weir to proceed with what he thinks is the best route on street improvements when he gets all the information he is waiting on. Member Arroyo seconded the motion. Motion carried.

**Cemetery:** Reported that the Cemetery had 6 funerals last week. To put in perspective, in 2012 they had 57.

**CLERK:** Presented a permit authorization for K&K Excavation to add a storage shed at 411 E. Central Ave. Member Eagleson made a motion to approve the shed, Member Arroyo seconded the motion. Motion carried.

Presented a Resolution to transfer appropriations. Member Hoover made a motion to approve the transfers, see Resolution #2013-08-05. Member Arroyo seconded the motion. Motion carried.

Presented minutes from the Redevelopment Commission meeting, a list of parcels, and a financial report for the TIF Districts in Town.

Requested authorization to make software upgrades to Utility Billing and Payroll at a cost of \$4000.00. This will include the auto pay option for utility billing customers, Liens and Certifications for billing, and emailing direct deposit advices for Payroll. The clerk would also like to look at a new Budget program, this is the program that writes warrants and keeps track of the Town, Water and Wastewater finances. The cost for the software will be \$6750.00. The clerk's office employees will review the software on a demo and would like permission to proceed if they believe it will make the office more efficient. Member Hoover made a motion to approve the upgrades as presented. Member Arroyo seconded the motion. Motion carried.

Discussed the Preliminary ADA Transition Plan and handed out a copy to each council member. Asked the Council if they would like to have an "open comments period" or a public hearing to receive comments from the public regarding the plan. Member Hoover made a motion to have a Public Hearing, Member Eagleson seconded the motion. Motion carried.

Discussed Focus LaGrange and the idea of "Branding" our town to promote more business development. Discussed doing a survey and sending out with utility bills.

Discussed Town Court establishment and what needs to be done next. The Atty will work on the ordinances to establish the court and bring it to the next meeting.

**ATTORNEY:** Presented the contract with DLZ to do the engineering work for the Fillmore water line project. After discussing the contract details, Member Hoover made a motion to accept and sign the contract. Member Arroyo seconded the motion. Motion carried.

**OPEN DISCUSSION:** Member Eagleson requested the council set an executive session to evaluate an employee's performance. The meeting will be Monday, August 12<sup>th</sup> at 7:00 pm. There will be a special open session following the executive session to discuss the 2014 Budget.

Member Eagleson also discussed the importance of sidewalk improvements. He witnessed an incident on South Street that involved a car and motorized wheel chair that could have been prevented if there would have been usable sidewalks in the area.

**ALLOWANCE OF CLAIMS:** Member Eagleson made a motion to approve claims, Member Hoover seconded the motion. Motion carried.

**ADJOURN:** Member Eagleson made a motion to adjourn the meeting. Member Hoover seconded the motion. Motion carried.

**The next regular meeting will be August 19, 2013 at 7:00 pm.**

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Mark Eagleson, Town Council President

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Attest: Laurie D. Miller, Clerk-Treasurer