



TOWN OF
LaGrange
INDIANA

Laurie D. Miller, Clerk/Treasurer
Mark W. Eagleson, Town Manager
1201 N Townline Road
LaGrange Indiana 46761
260-463-3241

Meeting Minutes: March 4, 2019

The regular meeting of the LaGrange Town Council met at 7:00 pm, at the LaGrange Town Hall.

Council Members Present: Juan Arroyo, Raymond Hoover, Deborah Naylor, Catie Gayheart, and Fred Romer

Also present: Laurie Miller, Bill D. Eberhard, Jr

President Arroyo opened the meeting at precisely 7:00 pm.

Member Deborah Naylor motioned to approve the agenda with flexibility, Member Raymond Hoover seconded the motion. Motion carried.

Council Member Naylor made a motion to approve minutes from February 18, 2019. Member Fred Romer seconded the motion. Motion carried.

DLZ Engineering - Holly Miller gave a presentation on the PER (Preliminary Engineering Report) for the proposed new Water Treatment facility. The report will be delivered to the Town Hall tomorrow (Tuesday, March 5, 2019), then dispersed to Council members for review. Also presented was the INDOT Permit Section, Consultant Consent Form. This form authorizes DLZ to perform work on right of ways controlled by INDOT, submit documents and plans necessary for said work on behalf of the Town of LaGrange. Along with that, Miller requested authorization for President Arroyo to sign INDIT Form #35483 - Bond and/or permit fee waiver as part of the application for a Dept of Transportation permit. Member Hoover made a motion to authorize President Juan Arroyo to sign the aforementioned documents, Member Naylor seconded the motion. Motion carried. There will be work sessions scheduled after council reviews the PER documents.

Phil LaBrash, (also representing DLZ) discussed the Hawpatch Street re-construction project. This is a Federal Grant, therefore, there will be additional documents that will need to be reviewed, including environmental, historical structures, and right of way acquisitions. There are specific procedures and steps that will need to be taken in the correct order. LaBrash cautioned the council to not get the steps out of order. Attorney Eberhard asked if the council will have any input on an appraiser during the right of way purchase process. It was noted that they would have input. Member Hoover then made a motion to have the council sign the LPA consulting agreement presented to them by DLZ/LaBrash. Member Naylor made a second to the motion. Motion carried.

WASTEWATER:

- Requested the council authorize Catlyn Helmuth to have signatory authority to sign DMRs for IDEM. Member Hoover motioned to grant the authority as requested, Member Romer seconded the motion. Motion carried. Member Hoover then asked for an update on Helmuth's progress with the apprenticeship program. It was noted that he is doing well.

Water:

- Worked on locates for two boring jobs. (installation of fiber optics)
- Installed 30 new radio read meters
- Completed most of the electrical work needed at the water plant

FIRE:

- Presented a report of fire incidents
- Tanker 16 back in service

POLICE:

- In an effort to retain officers, Marshal Snyder would like to have the council approve the personal use of police vehicles. They would follow the same regulations as they had in the past. (50 mile radius, officer only in the vehicle) After discussing the issue, Member Hoover motioned to reinstate the personal use of police vehicles for officers). Member Romer seconded the motion. Motion carried.

- Reported that Daniel Thomas has tendered his resignation, stating that “the position was not for him”. The Department would like to offer the position to Brandon Garrison, an applicant from the same process as Thomas, with a salary of \$41,000.00 and 1 year of probation. Garrison is ILEA certified and lives within the Town of LaGrange. Member Romer motioned to approve hiring Garrison as requested, Member Gayheart seconded the motion. Motion carried.

STREET:

- List of tasks and projects completed
- Discussed the street sweeper

CLERK:

- Presented bank reconciliation verification for January 2019. Member Hoover motioned to approve and sign the documentation, Member Naylor seconded the motion. Motion carried.
- Discussed the AIM round table meeting.
- Discussed trash can replacement for downtown, and seasonal banners. Will bring options to the next meeting.

Town Manager

- Notice of bids for the 2019 Street Improvements (Community Crossings) have been published. Opening of bids will be a special meeting on Monday, March 11, 2019 at 6:00 pm.
- April 26th and 27th will be town clean up days.

ATTORNEY:

- Presented an ordinance re-confirming the use of the conventions method to nominate major party candidates for town offices. It was numbered 2019-03-04(A). Council read the ordinance, Member Naylor made a motion to accept and sign the document on first reading, Member Hoover seconded the motion. Motion carried.
- Met with Clay and Bloomfield Township Trustees to discuss the Fire Protection Contracts. The new contract will raise the amount contributed by them to the Town by \$5000.00 each. Member Hoover made a motion to accept the contract and present it to the Township Trustees, Member Romer seconded the motion. Motion carried.

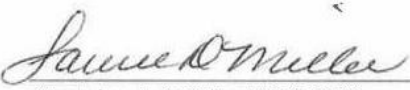
OPEN DISCUSSION: Discussed a house/business at the corner of Spring and High Streets that may possibly be donated to Focus LaGrange.

ALLOWANCE OF CLAIMS: Member Naylor made a motion to approve claims, Member Romer seconded the motion. Motion carried.

ADJOURN: Member Hoover made a motion to adjourn the meeting, Member Naylor seconded the motion. Motion Carried.



Juan C Arroyo, Council President



Attest: Laurie D. Miller, IAMC, CMC
Clerk Treasurer