



TOWN OF
LaGrange
INDIANA

Laurie D. Miller, Clerk/Treasurer
Mark W. Eagleson, Town Manager
1201 N Townline Road
LaGrange Indiana 46761
260-463-3241

Meeting Minutes: Monday, April 20, 2020

The regular meeting of the LaGrange Town Council met at 7:00 pm, at the LaGrange Town Hall.
(Also available via Zoom)

Council Members Present: Raymond Hoover, Fred Romer, Carolyn Glick, Catie Gayheart and Diane Cameron

Also present: Laurie Miller, Bill D. Eberhard, Jr

President Hoover opened the meeting at precisely 7:00 pm.

Member Romer motioned to approve the agenda with flexibility, Member Gayheart seconded the motion. Motion carried.

Council Member Romer made a motion to approve the April 6, 2020 minutes, Member Glick seconded the motion. Motion carried.

President Hoover opened the meeting as a Public Hearing to discuss Ordinance 2020-04-20, an amendment to Water Utility Billing rates. Penny Price of Baker Tilly presented the findings of the 2020 Water Utility Rate Study. The Council determined that a rate increase of 35% would be appropriate at this time. The Council reserve the option to do another rate study once the new water treatment facility is completed. There were no public comments at this time. Council closed the public hearing, to move on to the regular council meeting.

Wastewater:

- Jeff Moore, Inframark, continues to work from home. Plant is running well under Catlyn Helmuth and Craig Weaver.

WATER:

- Well #1 is now working in rotation with the other wells. Seems to be producing higher quality water and is the well we will be relying on once the new water facility is being constructed.
- Meters have been read for the month.
- South Tower will be inspected on April 21st.
- Should be receiving our leak survey report at any time.
- Member Romer made a motion to approve the 2020 Water Rates and Charges ordinance #2020.04-20(A) on first reading, waiving all other readings. Member Cameron seconded this motion. Motion carried. The new rates will be in effect as of May 1, 2020.

STREET:

- Updated the council on the condition of several pieces of equipment in the Street Department. We will need to look at replacing the Street Sweeper, Vactor, and a plow truck.
- Parking on Mountain Street between Michigan and Factory Street is 'tight', leaving little room for bigger trucks, including emergency vehicles to get thru. We might want to look at parking on one side of the street.
- Asked about the progress on the truck routes ordinance.
- Installed the solar speed signs on Hawpatch Street for the Police department.
- Asked for clarification on street maintenance. Did the department get the authorization to chip and seal the recommended streets? Council discussed the process and will make a final decision on Tuesday, the 28th at the special meeting already scheduled.

Police & Fire:

- Both reporting donations from local citizens as a thank you for work during the Covid19 pandemic.

Park:

- Council Member Glick has been working on final details of the park project. She asked for direction for the parking lot. She has received the following quotes on asphalt and concrete.

Received quotes for a parking lot at the new splash pad.

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|--------------------------|------------|
| 1. Pulver Asphalt Paving | \$6930.00 |
| 2. Lehman Concrete | \$11900.00 |
| 3. C&M Asphalt | \$5975.00 |

Direction was given to pursue another asphalt quote. Also discussed: Security systems (including Wi-Fi), fencing, a three way stop sign at Lake and Mountain Street, and a cross walk. The project is currently still on track to be completed by mid-June 2020

CLERK:

- The State Board of Accounts audit of 2017 and 2018 is complete. There will be an official report sent to us within 45 days.
- Asked the council to appoint someone to review the time sheets of Mark Eagleson, Town Manager and Rich Snyder, Town Marshal. This is a result of the SBOA audit. Member Romer made a motion to appoint Member Diane Cameron to review and approve time sheets for salaried employees. Member Gayheart seconded the motion. Motion carried.
- Requested the council discuss PTO for Craig Weaver, WWTP employee. He would like to know if the council will consider rolling over his unused vacation time due to being short-handed the last several weeks. His PTO resets on July 7th. Council will work with him with either a roll over or pay out if the time is not used by July 7, 2020.

TOWN MANAGER:

- Update on the Emerging Leaders of LaGrange County regarding the "Big Summer Bash" event. The beer tent will be on the street, no one under 21 allowed inside the tent, no alcohol outside a restricted area. They have no issue with hiring security. Member Cameron made a motion to give approval for the event, Member Romer seconded the motion. Motion carried.
- Met with Niblock and others regarding the Walnut St project. We will have a work schedule soon.
- Discussed hanging banners for the 2020 Seniors thru town.

ATTORNEY:

- Presented a Resolution Declaration of Official Intent of the Town to be reimbursed for costs and expenditures contributed to the Water Facilities and Infrastructure Project and Financing from SRF/Bond proceeds. After reading and discussing the Resolution, given the #2020-04.20 (B), Member Romer motioned to approve the resolution on first reading waiving all further readings, Member Glick seconded the motion. Motion carried.

OPEN DISCUSSION:

- Discussed the personal use of town vehicles. It is noted that it is not acceptable to use town vehicle for personal use without prior authorization. Private citizens are not allowed in said vehicles.

ALLOWANCE OF CLAIMS: Member Romer made a motion to approve claims, Member Glick seconded the motion. Motion carried.

ADJOURN: Member Romer made a motion to adjourn the meeting, Member Glick seconded the motion. Motion Carried.


Raymond Hoover, Council Vice President


Attest: Laurie D. Miller, IAMC, CMC
Clerk Treasurer