



TOWN OF
LaGrange
INDIANA

Laurie D. Miller, Clerk/Treasurer
Mark W. Eagleson, Town Manager
1201 N Townline Road
LaGrange Indiana 46761
260-463-3241

Meeting Minutes: April 19, 2021

The regular meeting of the LaGrange Town Council met at 7:00 pm, at the LaGrange Town Hall.
(Also available via Zoom)

Council Members Present: Raymond Hoover, Fred Romer, Gayheart and Diane Cameron

Also present: Laurie Miller, Dustin Glick (Attorney), Bill Eberhard via Zoom

President Hoover opened the meeting at precisely 7:00 pm.

Member Romer motioned to approve the agenda with flexibility, Member Gayheart seconded the motion. Motion carried.

Council Member Romer made a motion to approve minutes from April 5, 2021, and the special session on April 15, 2021., Member Gayheart seconded the motion. Motion carried. RDC Member Romer made a motion to approve the RDC minutes from April 5, 2021, seconded by RDC Member Hoover. Motion carried (Ray Hoover, Mark Eagleson, Fred Romer and Laurie Miller present).

WASTEWATER:

- Treated 11.196 MG, operating at 20% capacity
- Septage (waste haulers) has started coming in, the department is experiencing a few issues, nothing serious
- The Oxidation Ditch software upgrade is complete.
- Taken over the sanitary system locates, after working with the street department. Will also be doing the overall sanitary maintenance in the future.
- The updated Sewer Use Ordinance is complete after many hours of work. Attorney Eberhard introduced the ordinance, #2021-04-19(A), recommending that the council approve it on the first reading. Member Romer made the motion to approve Ordinance @2021-04-19(A) on first reading, waiving any further readings. Member Cameron seconded the motion. Motion carried.

WATER:

- Met with the Town Manager and other Dept supervisors for a preconstruction meeting with HRP
- Holly Miller, (DLZ) stated that all bidders of the project are well qualified to perform the work. Based on the bid amounts, DLZ recommended awarding the Water Treatment Plant Construction Project, contingent on approval of financing, to Ottenweller Contracting at a base bid of \$6,944,000.00 as well as alternates #2 - Vertical Pressure Filter No. 4 (215,525.00); #3 Asphalt drives to Well House #3 and well house #5 in lieu of Compacted Aggregate (+28,000.00), #4 - Epoxy Floor Finishing in lieu of Concrete Floor Finishing (+48,000.00); #5 Concrete mow strip along site fences +(23,000.00); #6 - Concrete Maintenance strip along Water Treatment Plant Building (+16,000.00); #8 - Pre-manufactured Well House No. 5 by Engineered Fluid Inc (EFI) (-25,000.00). Miller noted that Ottenweller Contracting did not submit a completed "Good Faith Efforts Worksheet nor a completed Bidder's List form" identifying the Minority Business Enterprises (MBEs) and/ or Women Business Enterprises (WBEs) contacted during the bidding. The Council has the right to waive all minor informalities which do not affect price, time or changes in the work. Ottenweller Contracting did submit the completed forms within 24 hours of the bid opening. DLZ recommended waiving the informality associated with Ottenweller Contracting's bid. Member Romer made a motion to accept the bid, contingent on approval of financing, from Ottenweller Contracting, in the amount of \$7,249,525.00, waiving the minor informality of not providing the forms identifying the Minority Businesses and/or the Women Business Enterprises contacted during the bidding process, also noting that the documents were provided within 24 hours of bid opening. Member Gayheart seconded the motion. Motion carried. Miller also requested authorization to submit the Post Bid Documentation to SRF for review. Member Romer made the motion authorizing DLZ to submit the Post Bid Documentation to SRF (State Revolving Fund) Member Gayheart seconded the motion. Motion carried.

- Attorney Eberhard met with Town Manager Mark Eagleson and Clerk Treasurer Laurie Miller to discuss the finances. The plan put together to apply funds towards the project to keep the utility rates at a reasonable increase were as follows:
 1. Major Moves Fund - \$84,474.13
 2. Water Construction Fund - \$115,525.87
 3. Rainy Day Fund - \$300,000.00
 4. Cumulative Capital Development Fund - \$100,000.00
 5. Local Option Income Tax (CEDIT) - \$400,000.00
 6. TIF - \$1,400,000.00

TOTAL \$2,400,000.00

Member Romer made a motion to follow the financial recommendation, Member Gayheart seconded the motion. Motion carried.

FIRE:

- Chief Edwards thanked the council for the opportunity to be Chief.
- Signed the Chiefs contract
- Did a training burn of the field north of the town hall.

POLICE:

- Provided a report of details for March
- Discussed a training session put on by Deputy Patterson.
- Doing more in-depth investigation, as required by the County Prosecutor
- Member Cameron asked if the officers could make an appearance at the new park occasionally. She suggested this would be a good way to build relationships between the department and the local community.
- Marshal Snyder asked the street department to move the electronic speed signs from Townline to Hawpatch Street.

STREET:

- Started mowing and trimming
- Cleaning up around the park, as well as working the ball field, putting tarps on the dugouts and ordered mulch for the old playground area.
- Finished cleaning storm basins and lines around town.
- Assisted Byler electric with a job at the park.
- Sewer line maintenance is an ongoing job.

PARK:

- Laurie Miller, on behalf of the Carolyn Glick and the park committee, asked the council to look the proposed placement of the sign with rules for the splashpad and recognition of donors. The original plan was to place the arched sign over the sidewalk entrance to the park. The sign vendor suggested a location north of the sidewalk, in a central location (of the splashpad, pavilion and playground). After looking at the proposed change, Council Member Gayheart made a motion to place the sign in the original position over the sidewalk. Member Romer seconded the motion. Motion carried.
- Town Manager Eagleson asked the council to consider porta potties in lieu of opening the restrooms again this year. He recommended one on the east side of the park, by the restroom building, and on the west side near the old concession stand. The one by the concession stand could be removed after the softball/baseball season ends. Member Romer made a motion to approve the recommendation, seconded by Member Gayheart. Motion carried.

CLERK:

- Presented Bank reconciliation reports for March 2021 for the council to approve. Member Romer made a motion to approve the reports, Member Cameron seconded the motion. Motion carried.
- Asked Attorney Eberhard about re-issuing a cemetery deed due to misspelling of a name. Eberhard gave approval to do so.
- Asked the council to consider a donation to the Junior Achievement program. The town has donated in previous year in the amount of \$200.00. Member Romer made a motion to donate \$200.00 to the group in 2021, Member Gayheart seconded the motion. Motion carried.
- Requested authorization to sign documents to combine two park parcels (splashpad and playground) into one parcel. Member Romer made the motion to approve the request, Member Cameron seconded the motion. Motion carried.

TOWN MANAGER:

- Eagleson presented a Cemetery Fee amendment ordinance to the council He gave an overview of why the amendment is needed and the reasoning for the additional charges. The Ordinance was numbered #2021-04-19(B). Member Romer made a motion to approve the ordinance on first reading, waiving the need for any further readings. Member Gayheart seconded the motion. Motion carried.
- Spring Clean up has been set for June 12th. There will be town wide garage sales the weekend prior.

ATTORNEY:

- Thanked everyone that participated in the construction of the new Sewer Use Ordinance.

OPEN DISCUSSION:

- President Hoover discussed the Memorial Flag at the intersection of US20 and St Rd 9. The pole is in need of repairs and the flag has been taken down. He has been discussing options with the American Legion to get the pole back in working order.

ALLOWANCE OF CLAIMS: Member Romer made a motion to approve claims, Member Gayheart seconded the motion. Motion carried.

ADJOURN: Member Romer made a motion to adjourn the meeting, Member Gayheart seconded the motion. Motion Carried.


Raymond Hoover, Council Vice President


Attest: Laurie D. Miller, IAMC, CMC
Clerk Treasurer